



The Board has approved the following training provider and the activities listed for participants to attend in order to complete continuing education.

Please note this document is updated on a regular basis and published on the Board's website www.propertyagentsboard.com.au

| Training Provider | Contact phone | Contact person | Email/website |
|-------------------|---------------|----------------|--|
| REIT | 03 6223 4769 | Mark Berry | training@reit.com.au www.reit.com.au |
| REIA | 02 6282 4277 | | reia@reia.com.au www.reia.com.au |

| Name of Course | Provider | Course Date | Date Approved | Number of Continuing education hours |
|--------------------------|-----------|-------------|---------------|--------------------------------------|
| Real Estate Insights | Ray White | 22/2/2010 | 18/2/2010 | 2.5 hours |
| Pilling Systems | Pilling | 23/2/2010 | 18/2/2010 | 7 hours |
| REIA National Conference | REIA | 25/3/2010 | 23/2/2010 | 7 hours |
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| Name of Course - Ongoing Courses | Provider | Course Date | Date Approved | Number of Continuing education hours |
|---|----------|----------------------------|---------------|--------------------------------------|
| Commercial Real Estate Mastery | REIT | Ongoing / Contact provider | 23/2/2010 | 7 hours |
| Conflict Resolution for Property Managers | REIT | Ongoing / Contact provider | 23/2/2010 | 7 hours |
| Commercial Contracts | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| Terminating a Tenancy | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| Auction Academy General | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| Auction Academy Intermediate | REIT | Ongoing / Contact provider | 23/2/2010 | 7 hours |
| Auction Academy Advanced | REIT | Ongoing / Contact provider | 23/2/2010 | 7 hours |

| Name of Course - Ongoing Courses | Provider | Course Date | Date Approved | Number of Continuing education hours |
|--|----------|-------------------------------|---------------|--------------------------------------|
| BSBCM401A Make a Presentation | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBFIM501A Manage Budgets & Financial plans | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBHRM402A Recruit, select and induct staff | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBLED401A Develop teams and individuals | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBMGT502A Manage people performance | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBMGT515A Manage Operational plan | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| BSBWOR402A Promote team effectiveness | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM3017A Work in the strata/community management sector | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4002A Apply knowledge of state or territory legislative and regulatory framework to complete agency work | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4003A Appraise Property | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4004A Conduct Auction | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4005A Establish and build agency – client relationships | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4006A Establish and manage agency trust accounts | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| CPPDSM4007A Identify legal and ethical requirements of property management to complete work | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4008A Identify legal and ethical requirements of property sales to complete work | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4009A Interpret legislation to complete work | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| CPPDSM4010A Lease Property | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |

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| CPPDSM4011A List property for lease | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4012A List property for sale | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4013A Market property for lease | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4014A Market property for sale | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4015A Minimise agency and consumer risk | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4016A Monitor and manage lease or tenancy agreement | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4017A Negotiate effectively in property transactions | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4018A Prepare and present property reports | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4019A Prepare for auction and complete sale | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4020A Present at tribunals | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4021A Sell and finalise sale of rural property by private treaty | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4022A Sell and finalise the sale of property by private treaty | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4029A Appraise business | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4030A Appraise rural property | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4036A Broker sale of industrial, commercial and retail property | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4046A Handle tenancy disputes | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4049A Implement maintenance plan for managed properties | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4050A Lease industrial, commercial and retail property | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |

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|---|----------|-------------------------------|---------------|--------------------------------------|
| CPPDSM4053A List business for sale | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4056A Manage conflict and disputes in the property industry | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4060A Negotiate sale and manage sale to completion to settlement | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4069A Promote and market listed business | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM4080A Work in the Real Estate Sector | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM5009A Coordinate risk management system in the property industry | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| CPPDSM5012A Develop a strategic business plan in the real estate industry | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM5018A Ensure a safe workplace in the property industry | REIT | Ongoing / Contact provider | 23/2/2010 | 4 hours |
| CPPDSM5020A Manage and monitor effective client service in the real estate industry | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |
| CPPDSM5032A Manage the agency | REIT | Ongoing / Contact provider | 23/2/2010 | 8 hours |