

PROPERTY AGENTS BOARD

(Property Agents and Land Transactions Act 2005)

APPLICATION FOR REGISTRATION OF PROPERTY MANAGER PART 2 DIVISION 2

Part 2 covering the Registration of Property Managers is divided into two Divisions:-

- **Division 2** contains the names of property managers who are not carrying on a property management business, that is those property managers employed by a property manager to manage an authorised place of business, or employed in a property management capacity.

Please note

- A property manager can be an individual, or a company, **but only an individual can be employed by another property manager.**
- A person, other than a qualified property manager, cannot imply that he/she is a qualified property manager by the inclusion of his/her name in the company or business name of the property management business.
- Please ensure that all questions are answered. If a question is not applicable mark "N/A" to indicate that the question has not been overlooked.
- Applications will be delayed if the form is not properly completed, the correct fee is not tendered, or the required additional documents are not supplied.

The following must be provided with this application:-

- Correct fees
- Copy of licence/registration certificates (if any)

FEES All fees inclusive of GST	
Application Fee	\$136.15
Registration Fee	\$136.15
Total to be Paid	\$272.30

Please return completed application with fees and required documents to:-

**Executive Officer
Property Agents Board
Royal Engineers Building
2 Davey Street
Hobart Tas 7000**

Telephone 6234 2700
Fax 6234 2216
board@propertyagentsboard.com.au
www.propertyagentsboard.com.au

Office Use Only

Date Received
Date of Hearing
Amount Received \$
Receipt No:
Date Granted
Registration No

NAME:	
Qualification:	
Residential Address:	
Telephone No	
Mobile No	
Residential Address	
Postal Address	
e-mail address	
Principal Place of Business	
Additional Branches (if applicable)	

Name:	
Statement by Applicant	
<p>I, the above named,</p> <p>(i) am not an undischarged bankrupt;</p> <p>(ii) have not made a composition or arrangement with creditors, the debts to which have not been paid in full or the terms have not been fulfilled</p> <p>(iii) am not disqualified for holding a licence by virtue of -</p> <p style="padding-left: 40px;">(i) Section 69 (effect of suspension); or</p> <p style="padding-left: 40px;">(ii) Section 125 (suspension or disqualification by Board)</p> <p>(iv) have not been convicted, in Tasmania or elsewhere, of an offence involving violence or dishonesty; and</p> <p>(v) have not had a licence granted in another State or Territory of Australia, suspended or revoked.</p>	
Signature	Date
Certificate by Proposed Employer	
<p>I/We being a registered property manager under Part 2 Division 1, certify that subject to the granting of this application the applicant is to be employed by me/us as a property manager to be name in Part 2 Division 2 of the Register.</p>	
Signature	Date