

Changing details Form 2018-2019 – Business



I request that the following amendments/changes are made to this licence.

Licensee details - existing			
Name of Property Agent:			
Trading Name:			
Address:			
Suburb:	State:	Postcode:	
Telephone:			
Email:			
Licensee details - change to			
Name of Property Agent:			
Trading Name:			
Address:			
Suburb:	State:	Postcode:	
Telephone:			
Email:			
Authorisation			
Agent in nominated control (Name)			
Signature		Date	
Changes to be effective by			
As soon as practicable		or	Date:
Request for amended/replacement licence			
An administrative fee to produce an amended/replacement licence is payable of \$15.80			
I request a hard copy of my licence to be sent to my address as stated above.			<input type="checkbox"/> Yes or <input type="checkbox"/> No
I request a hard copy of my licence to be sent to my employer.			<input type="checkbox"/> Yes or <input type="checkbox"/> No
I request a hard copy of the receipt for the administrative fee to be sent with my licence.			<input type="checkbox"/> Yes or <input type="checkbox"/> No
The Board accepts payments by cheque, cash, EFT (payment by Credit Card or EFTPOS is unavailable).			
Bank Account: CBA	BSB: 067-002	Account No. 0011 0109	Reference: Licence Number
Cheques: Make payable to the Property Agents Board			