

# Application to manage more than one authorised place of business 2019-2020



Applicant Details (Real Estate Agent/Property Manager)					
Surname:		Title:			
Given Name:		Other Name(s):			
Address:					
Suburb:		State:		Postcode:	
Telephone:		Mobile:			
Fax Number:					
Email:					
Property Agent Conducting Business (Company/sole trader)					
Name of Property Agent:					
Trading Name:					
<b>Complete the following for <u>each</u> authorised place of business</b>					
Authorised Place of Business - 1					
Address:					
Suburb:		State:		Postcode:	
Number of Property Representatives			Number of administrative staff		
Your attendance (hours per day and days per week)					
Property management records kept here?		Sales contracts kept here?		Trust account records kept here?	
yes	no	yes	no	yes	no
Authorised Place of Business - 2					
Address:					
Suburb:		State:		Postcode:	
Number of Property Representatives			Number of administrative staff		
Your attendance (hours per day and days per week)					
Property management records kept here?		Sales contracts kept here?		Trust account records kept here?	
yes	no	yes	no	yes	no
Authorised Place of Business - 3					
Address:					
Suburb:		State:		Postcode:	
Number of Property Representatives			Number of administrative staff		
Your attendance (hours per day and days per week)					
Property management records kept here?		Sales contracts kept here?		Trust account records kept here?	
yes	no	yes	no	yes	no

